

Subhadrabai Shikshan Nidhi Sanstha

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Instructions to apply for student scholarships/loans or donations to organisations.

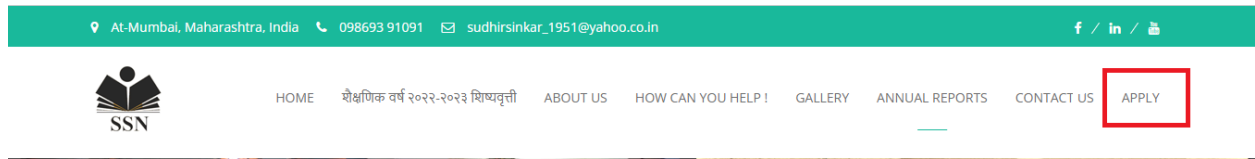
This User Guide or Readme, is a step-by-step guide of instructions for “how to apply for a student's Scholarship or Loan”. This document is also helpful in case you are approaching the Subhadrabai Shikshan Nidhi as a School, Vachanalay, Anganwadi etc for financial help or donate to Subhadrabai Shikshan Nidhi Sanstha.

Steps to follow

1. Visit the "**Subhadrabai Shikshan Nidhi Sanstha**" website to apply as a Student for a scholarship or Loan scholarship in special courses, or as an Organisation (like Anganwadi, Schools, Institutions, Vachanalaya etc)

[Subhadrabai Shikshan Nidhi](https://subhadrabaishikshannidhi.com/) - <https://subhadrabaishikshannidhi.com/>

2. In the Header Section, you will find the **“Apply”** button, click on that button and it will redirect you to the apply.subhadrabaishikshannidhi.com page.



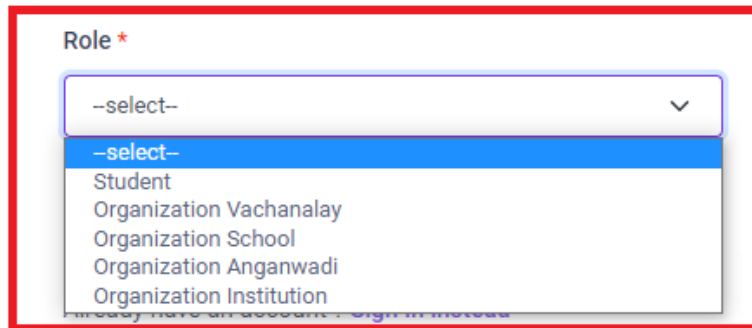
3. If you are a **“new user”** or **accessing the application for the first time**, you have to first register your account with a unique mail ID before you log in to your account. **If you have registered previously, please use your previously registered email ID and password to log in.**

Steps for First-Time Users

- A. Click on **“Register Now”** and it will redirect you to the **“Registration Page”**.

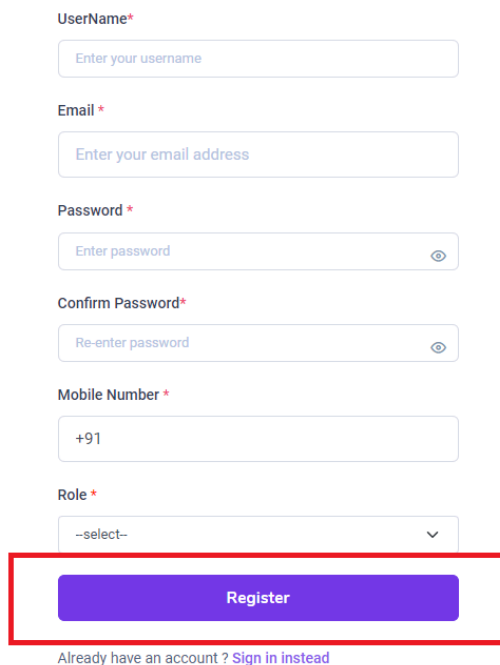
- B. While registering, fill in all the information asked on the page like **First Name, Last Name, User Name, email ID etc.** Please make a note that **email ID is unique and can not be used by multiple students.** While entering the password, remember the following guidelines.
- A minimum of 8 characters is required
 - One special character is needed
 - A number is also needed.

- C. Please be careful in selecting your Role in the dropdown named Role.
- If you are a student then you have to select **“Role = Student”**
 - If you belong to any organization, select the appropriate role from the following options:
 - “Role = Organization Vachanalaya”
 - “Role = Organization Anganwadi”
 - “Role = Organization School”
 - “Role = Organization Institution”
 - If you are here for donation or CSR (Corporate Social Responsibility) donation, select the role that aligns with your purpose.



The image shows a dropdown menu titled "Role *". The menu is open, displaying a list of options. The top option is "--select-". Below it, the options are: "Student", "Organization Vachanalay", "Organization School", "Organization Anganwadi", and "Organization Institution". The "Student" option is highlighted in blue. The dropdown is enclosed in a red rectangular border.

- D. Click on the Register button, you will be taken to the login screen indicating that the registration is successful.



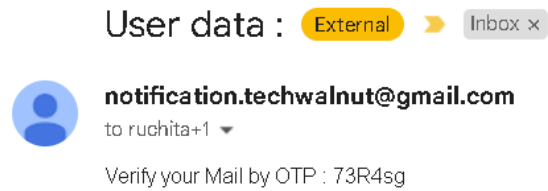
The image shows a registration form with the following fields and a button:

- UserName***: Input field with placeholder "Enter your username".
- Email ***: Input field with placeholder "Enter your email address".
- Password ***: Input field with placeholder "Enter password" and a toggle icon.
- Confirm Password***: Input field with placeholder "Re-enter password" and a toggle icon.
- Mobile Number ***: Input field with placeholder "+91".
- Role ***: Dropdown menu with "--select-" selected.
- Register**: A blue button with white text, highlighted with a red rectangular border.

Below the form, there is a link: "Already have an account ? [Sign in instead](#)".

- E. Log in with your email ID and password now.

F. OTP will be sent to your email address.



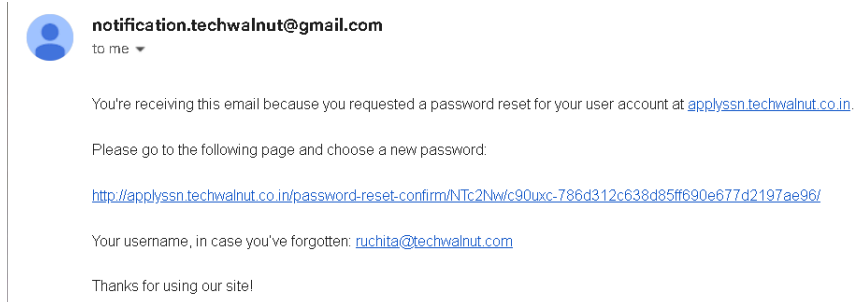
G. Log in with the OTP and the credentials.

Steps for Users with Login ID & Password

- A. Log in with your registered email ID and password.
- B. If you have forgotten your password use the **“Forgot Password”** button.

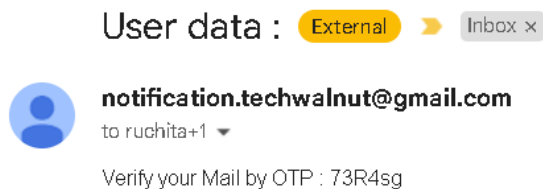
C. Enter your registered email ID and press the **“Request Password Reset”** button.

D. You will receive an email on your registered email ID to reset your password.



- E. Click on the password reset link and it will redirect you to the reset password page as follows.

- F. Enter your new password, confirm your password and then click submit.
- G. Your password is reset.
- H. Now you can Log in with your registered email ID and password.
- I. OTP will be sent to your email address.



- J. Log in with the OTP and the credentials.

- 4. After you login successfully into the system, you will see your basic information. (i.e., first name, last name, email address, Mobile number, Role)

The screenshot shows the 'Applicant Information' form in the SSSN application system. The form is titled 'Applicant Information' and includes a sub-header 'Basic info like name, mobile number, status etc.'. The form fields are as follows:

First Name	Selma
Last Name	javed
Email Address	javed02@gmail.com
Mobile Number	+919096234326
Role	Student

The 'Role' field is highlighted with a red border. The left sidebar shows the navigation menu with 'Application Forms' selected. At the bottom right, there is a watermark that says 'Activate Windows Go to Settings to activate Windows.'

Instructions specific to students:

Steps for First-Time Student Applicants

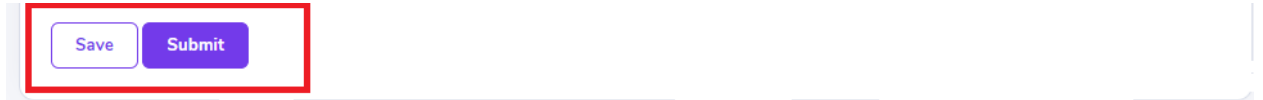
1. Log in with your registered email ID and password.
2. In the Application Form, there are two forms available to you namely the Student Scholarship Form and Student Loan Form. Normally you should select the Students Scholarship form but if you are doing courses like engineering, medical, nursing or any such course whose fees are higher than usual courses then you can opt for a scholarship loan using the Student Loan form. Please make a note that you can fill out only one of these forms.

The screenshot shows the 'Application Forms' dropdown menu in the SSSN application system. The menu is titled 'Application Forms' and includes a sub-header 'Application Forms'. The menu items are as follows:

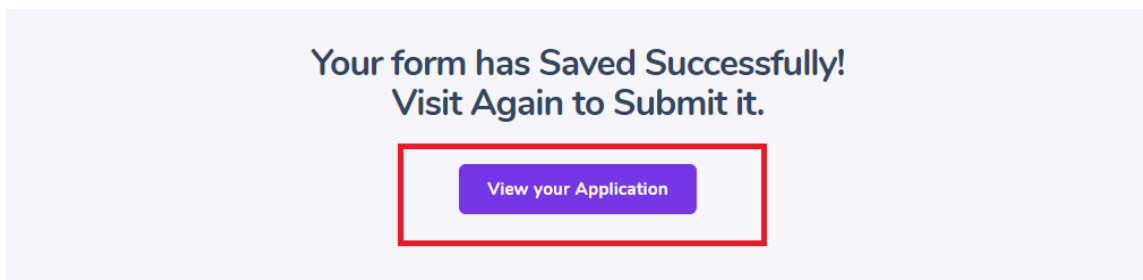
- Scholarship Form
- Loan Form

The dropdown menu is highlighted with a red border. The left sidebar shows the navigation menu with 'Application Forms' selected.

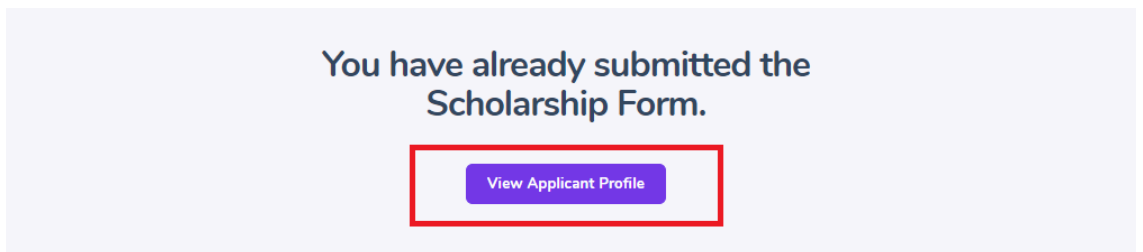
3. After you choose the correct applicable form for you, please fill in all the required information. The fields that are marked with a red asterisk or red star are compulsory fields and you will not be able to submit your application without filling in all such compulsory fields. While doing so, you also have an option to save and submit.



4. You can save the form as many times as you want. Once you are sure that the complete data filled out is proper, you can **submit the application**. Once an application is submitted, you'll not be able to change the data. The form will be **non-editable** for you.



5. After the Submission of the form, students can see their Applicant profile, by clicking on the button "**View Applicant Profile**".



6. After clicking on "**View Applicant Profile**", you will see the form details that you have filled.

Student Scholarship Form

PERSONAL INFO

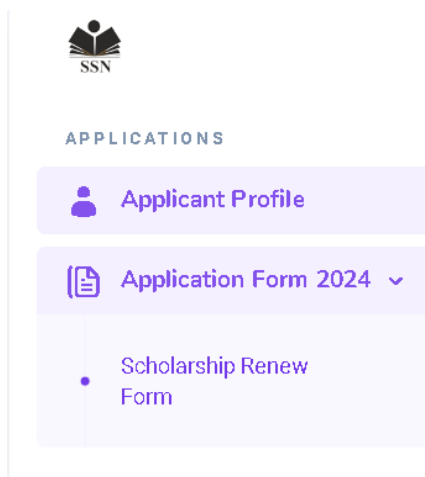
First Name *	Middle Name *	Last Name *
<input type="text" value="Selma"/>	<input type="text" value="vaishnavi"/>	<input type="text" value="javed"/>
पहिले नाव *	मधले नाव *	आडनाव *
<input type="text" value="पहिले"/>	<input type="text" value="मधले"/>	<input type="text" value="आडनाव"/>
Mobile No *	Email *	
<input type="text" value="+919096234326"/>	<input type="text" value="javed02@gmail.com"/>	

ENTER CURRENT FULL ADDRESS

Activate Windows

Steps for Students Reapplying for a Scholarship or Loan Applications

1. Log in with your previous email ID and password.
2. Applicants who previously applied for the scholarship application form will see the **"Scholarship Renewal Form"**. Students who previously applied for the loan application form will see the **"Loan Renewal Form"**. There is no choice available to select between these two forms.



3. Students need to fill out the **"Student Scholarship Renew Form 2024"** or the **"Student Loan Renew Form 2024"**, depending on their previous application.

Student Scholarship Renew Form 2024

PERSONAL INFO

First Name *	Middle Name *	Last Name *
<input type="text" value="Viraj"/>	<input type="text" value="Pandharinath"/>	<input type="text" value="Shinde"/>
पहिले नाव *	मधले नाव *	आडनाव *
<input type="text" value="विराज"/>	<input type="text" value="पंढरीनाथ"/>	<input type="text" value="शिंदे"/>
Select Session *	Mobile No *	
<input type="text" value="-select-"/>	<input type="text" value="+917776996522"/>	

4. Fill in all the required information. The fields that are marked with a red asterisk or red star are compulsory fields and you will not be able to submit your application without filling in all such compulsory fields. While doing so, you also have an option to save and submit.
5. You can save the form as many times as you want. Once you are sure that the complete data filled out is proper, you can submit the application. Once an application is submitted, you'll not be able to change the data. The form will be non-editable for you.

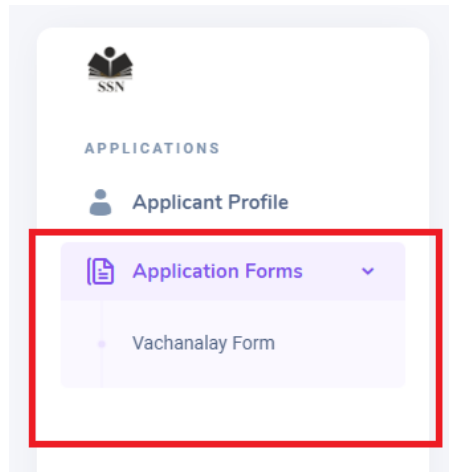
6. After Submission of the form, students can see their Applicant profile, by clicking on the button **"View Applicant Profile"**

You have already submitted the Scholarship Form.

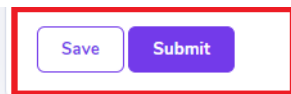
Instructions specific to Organisation:

1. Depending on the role you have selected while registering as an Organization, you will see that particular form related to your organization after you log into the system. E.g. if the selected role is organization Vachanalay, you will see the form specific to Vachanalay

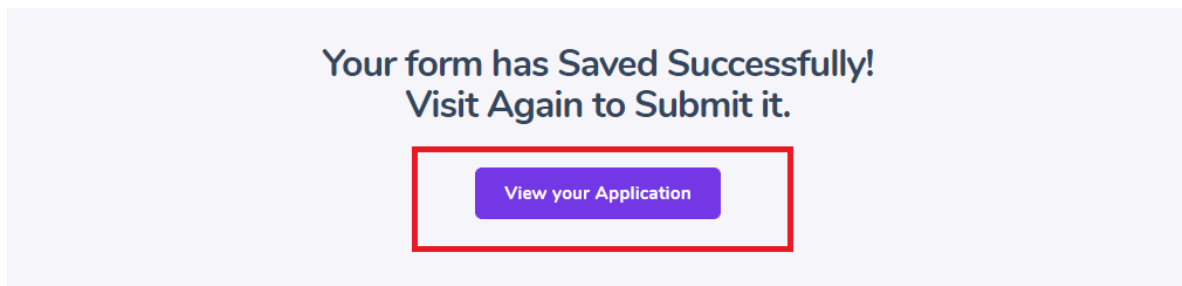
OR if the selected role is organization School, you will see the form specific to School and so on.



2. Please fill in all the required information. The fields that are marked with a red asterisk or red star are compulsory fields and you will not be able to submit your application without filling all such compulsory fields. While doing so, at the end of the Organization form, you will see **“two buttons”** one is **SAVE** other is **SUBMIT**.



3. You can save the form as many times as you want. Once you are sure that the complete data filled out is proper, you can submit the application. Once submitted, you'll not be able to change the data.



4. After the Submission of the form, an organization can see their submitted Profile, by clicking on the button **“View Profile”**

You have already submitted the Vachanalay Form.

View Profile

5. After clicking on “**View Applicant Profile**”, you will see the form details that you have filled.

Vachnalaya Scholarship Form

PERSONAL INFO

Name of Vachanalaya*

Name of Main Authority*

Mobile Number*

Landline Number

ADDRESS

Address*

District*

Taluka*

Pincode*

Activate Windows
Go to Settings to activate Windows.

Thank You!
